

„Guide“: Approval of repairers for EPAL Euro pallets

1. **You** send an informal request to us for approval as EPAL repairer of EPAL Euro pallets (e.g. by e-mail).
2. **We** send out various documents to you.
3. **You** are asked to sign the enclosed commitment note after studying these documents and to send it back jointly with a copy of your business registration.
4. At the same time you are asked to transfer a *one-off* processing fee of **€ 550** (exc. VAT) to our account n° IBAN: DE05 3056 0548 0415 2020 16, BIC: GENODED1NLD at the VR Bank eG.
5. **We** process your application and instruct our **international inspection company** to carry out an evaluation visit.
The costs for this evaluation visit amount to 600 € per day (excl. VAT) which are payable after you have received the corresponding invoice.
After we received the payment for the evaluation visit on our account, the inspection company will get in touch with you and to find a suitable appointment for the inspection visit.
6. At the date of inspection you shall prove that you possess of the following:
 - a) organised repairing site
 - b) various tools (saws etc.)
 - c) true to size repairing material
 - d) one edition of the Technical Regulations
 - e) compressed air-nailer for **EPAL-authorized** 90 mm nails
 - f) compressed air-nailer for **EPAL-authorized** 40 mm nails
 - g) calibrated gauge (min. - max.) for thickness of boards
 - h) calibrated gauge (min. - max.) for width of boards
 - i) wood moisture probe
 - j) forty repaired EPAL Euro pallets as construction samples
7. **Our inspection company** sends the inspection report to us. When the inspection is positive, we send to you the mark licencing agreement with your registration number in duplicate, together with a list of EPAL-licenced manufacturers of repair marking nails. Please order repair marking nails with the licence number granted to your company from one of these manufacturers. **Please note that repair marking nails generally have a delivery period of approx. 6 months, depending on the manufacturer!**
8. **You** sign both copies of the licence agreement and send them back to us.

9. **We** send one countersigned copy as well as your certificate of approval back to you.
10. **You** may commence the repair of EPAL Euro pallets immediately upon receipt of the EPAL certificate. The repair marking nail must be added as the last working cycle at the repairing site.

From now on our **inspection company** will inspect your repairing site and your repaired EPAL Euro pallets regularly and spontaneously, but at least once in a month.
11. **You** report until the tenth of each month the numbers of repaired EPAL Euro pallets in the previous month to us.
12. **We** charge graduated repair inspection fees based on this report. To obtain more information on these fees, please contact us directly.
13. **We** charge an annual user fee totaling. This permits the lawful use of the protected trademarks.

European Pallet Association e.V. Update:

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