

„Guidelines“: Approval of trading with EPAL load carriers

1. **You** send us an application for EPAL approval as a trader for EPAL load carriers (this can just be an email).
2. **We** send you various documents.
3. **You** are kindly asked to sign the enclosed commitment note after studying these documents and to send it back jointly with a copy of your business registration.
4. **We** raise an invoice for one-off administrative charge of € 550 (excl. VAT) which you have to pay to us once you have received the relevant invoice.
5. **Upon receipt of the administrative charge** in our account we send you the traders agreement together with your EPAL-registration number in duplicate.
6. **You** sign **both** copies and send them back to us.
7. **We** send **one** countersigned copy as well as your certificate of approval back to you.
8. **You** are allowed to trade EPAL load carriers immediately after receipt of this approval certificate as an approved trader of EPAL load carriers.
9. **Once** a year, in the beginning of each year, we charge the basic licence fee (according to the current licence fee schedule, currently € 1.500 per year), so that you are legally allowed to use the trademarks.
10. **EPAL** conducts unannounced and internationally consistent quality inspections of the operations of the licensees. The quality inspection guarantees the safety and fitness for use of the load carriers and forms the basis for the exchangeability of the load carriers in the international transportation and warehouse logistics sector.

For this reason, an independent auditing company commissioned by EPAL or EPAL employees must be granted access to your premises (company premises) without prior arrangement of an appointment.

In addition to the conditions of the Licensing Agreement, licensing and the implementation of quality assurance are based on the EPAL Technical Regulations, EN 13698-1 (Euro pallets) and EN 13626/DIN 15155 (Euro Box pallets).

European Pallet Association e.V.

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