

### **‘Guidelines’: Approval as producer of EPAL CP pallets for existing EPAL licensees**

You send us an application for EPAL approval as a producer of EPAL CP pallets (this can just be an email [info@epal-pallets.org](mailto:info@epal-pallets.org)).

**We** will instruct our competent international **inspection company** to carry out an evaluation visit.

**On the day of the evaluation visit** please provide proof of the following:

- a) an equipped production facility
- b) various tools (saws, etc.)
- c) various machines, if not integrated into the facility:
  - cutting machine for boards (alternatively: buy in boards)
  - cutting machine for blocks (alternatively: buy in blocks)
  - planing machine (not strictly necessary)
  - nailing machine for legs
  - nailing machine for decks
  - nailing machine for assembly
  - chamfering equipment for bottom boards (not strictly necessary)
  - branding device with branding plates
  - corner cutting device

#### **NOTE:**

Manual production is possible as an alternative to machine production. Then the following are compulsory:

- dimensionally accurate templates for leg production
- dimensionally accurate templates for top deck production
- a dimensionally accurate template for assembly
- dimensionally accurate templates for nail positioning
- nailing devices

The following apply generally to both production types:

- a) dimensionally accurate materials
- b) approved nails according to the EPAL-approved list
- c) a version of the Technical Regulations for each CP pallet type 1-9
- d) a staple gun (not compulsory but useful)
- e) digital calipers; one each of 1,500 mm and 300 mm

NOTE: if you have no staple gun, our competent inspection company will invoice the additional cost for monitoring stapling.

- f) a wood moisture meter
- g) 100 newly produced EPAL CP pallets as test models

Our inspection company will forward the assessment report to us. If the assessment is positive, we will send you, in duplicate, a supplement to your existing trademark licensing agreement with your approval number. You then sign both copies and send one back to us.

We then send you a countersigned copy from us as well as your approval certificate.

In the meantime, you order the necessary control staples (colour: violet) from EPAL General Secretariat in Düsseldorf: [info@epal-pallets.org](mailto:info@epal-pallets.org).

You may start to produce EPAL CP pallets as soon as you have received the approval certificate and the EPAL control staples.

Each month you report to EPAL the number of EPAL CP pallets that you have produced.

EPAL calculates your licence fees based on the monthly reported figures.

European Pallet Association e.V.

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